

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING**

**April 30, 2009**

**7:38 p.m.**

**(Unofficial)**

An organizational meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on April 30, 2009 at 7:38 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**Appointment of President Pro Tempore and Secretary Pro Tempore**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the retiring president act as president pro tempore for the newly-elected Board of Education, and that recording secretary, Karen McGlooin, serve as secretary pro tempore and to conduct roll calls during the election of Board officers. The motion carried unanimously.

**ROLL CALL**

On a roll call, the following members were:

Physically Present:	George P. Brandt, Member Lynn Davis, Member Anna Klimkowicz, Member Debra Strauss, Member Theresa Tracy, Member Robert LeFevre, President Pro Tempore and Member
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Present By Other Means:	None
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Absent:	None
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Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Oath of Office**

Illinois State Board of Education Member Joyce Karon administered the Oath of Office to newly elected Board of Education members Anna Klimkowicz, Robert J. LeFevre Jr., and Edward Yung.

**Election of Board President**

President Pro Tempore LeFevre called for nominations for the office of president of the Board of Education.

Mr. Brandt nominated Robert LeFevre to serve as president. No further nominations were made.

Mrs. Klimkowicz requested that a roll call be conducted.

A roll call vote was held with the following results:

Aye: Debra Strauss  
George Brandt  
Theresa Tracy  
Edward Yung  
Robert LeFevre

Nay: Anna Klimkowicz  
Lynn Davis

The motion carried 5-2.

### **Election of Board Vice President**

President LeFevre called for nominations for the office of vice president of the Board of Education.

Mrs. Strauss nominated George Brandt to serve as vice president. No further nominations were made.

Mrs. Klimkowicz requested that a roll call be conducted.

A roll call vote was held with the following results:

Aye: George Brandt  
Debra Strauss  
Theresa Tracy  
Edward Yung  
Robert LeFevre

Nay: Anna Klimkowicz  
Lynn Davis

The motion carried 5-2.

### **Election of Board Secretary**

President LeFevre called for nominations for the office of secretary to the Board of Education.

Mr. Brandt nominated Debra Strauss to serve as secretary. No further nominations were made.

Mrs. Klimkowicz requested a roll call be conducted.

On which motion a roll call vote was held with the following results:

Aye: Theresa Tracy  
George Brandt  
Debra Strauss  
Edward Yung  
Robert LeFevre

Nay: Anna Klimkowicz  
Lynn Davis

The motion carried 5-2.

### **Adoption of Rules and Regulations of Preceding Board**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the newly formed Board of Education adopt and be guided in its operation by existing rules, regulations, and policies as adopted by the previous Board, until changed or amended by this Board. The motion carried unanimously.

### **Establish Time, Place, and Date of Regular Board of Education Meetings**

Mrs. Klimkowicz made a motion, seconded by Mrs. Strauss, that the Board of Education schedule regular Board meetings to begin at 7:30 p.m. in the G.A. McElroy Administration Center for Thursday, July 16, 2009; Thursday, August 20, 2009; Thursday, September 10, 2009; Thursday, September 24, 2009; Thursday, October 8, 2009; Thursday, October 22, 2009; Thursday, November 19, 2009; Thursday, December 10, 2009; Thursday, January 21, 2010; Thursday, February 11, 2009; Thursday, February 25, 2010; Thursday, March 18, 2010; Thursday, April 8, 2010; Thursday, April 22, 2010; Thursday, May 13, 2010; Thursday, May 27, 2010; and Thursday, June 17, 2009; further, that the Board Secretary be directed to post proper notice. The motion carried unanimously.

### **Board Liaison/Committee Representation**

The Board of Education received information on board liaison/committee representation. New assignments will be made at the next regular Board of Education meeting.

### **Recognition – National Merit Scholars**

Superintendent Robb introduced Associate Superintendent Jeffrey Butzen. Mr. Butzen introduced and President LeFevre presented medallions to Jared D. Bauman, James B. Conant High School; Karalyn C. Chen, Schaumburg High School; Brian W. Cho, William Fremd High School; Megan C. Hodgson, James B. Conant High School; Elizabeth R. Holmberg, William Fremd High School; Chaitra Kishore, William Fremd High School; Michelle D. Lundholm, William Fremd High School; Sara-Clare A. McGeever, Palatine High School; Maxwell D. Meigle, William Fremd High School; Anna Novikova, Palatine High School; Rachael O. Palumbo, William Fremd High School; Tyler M. Petersen, William Fremd High School; Sahana Rao, William Fremd High School; Eric A. Rodriguez, Palatine High School; Amanda M. Rooney, Schaumburg High School; Jessica L. Tackett, William Fremd High School; Emily N. Vanderbleek, Schaumburg High School; Shruthi Venkatesh, Palatine High School; and Feiyu Xue, Palatine High School for being named National Merit Scholars.

### **Citizens' Petitions and Appearances**

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

### **Presentation: Technology in Education**

Associate Superintendent for Instruction Jeffrey Butzen and Director of Technology Robert Small, along with William Fremd High School Technology Coordinator Michael Bachrodt, James B. Conant High School Technology Coordinator Paul Kim, Palatine High School Technology Coordinator Robert Schuetz, Hoffman Estates High School Technology Coordinator Keith Sorenson, and James B. Conant High School Social Studies Teacher Samantha Serrano presented an overview and answered Board members questions on some of the many aspects of technology that have a major impact on students and parents today, as well as those that are indicators of the future of educational technology in our schools.

**Consent Agenda**

Mr. Strauss made a motion, seconded by Mrs. Klimkowicz, that the consent agenda, with the removal of the minutes of the regular meeting of April 9 be approved.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Lynn Davis Anna Klimkowicz Debra Strauss Theresa Tracy Robert LeFevre
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Nay:	None
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Abstain:	Edward Yung
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The motion carried.

The following consent agenda items (indicated by \*) were enacted by one motion:

**\*Closed Session Audio Tape Recordings**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: October 11, 2007 and October 25, 2007.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Lynn Davis Anna Klimkowicz Debra Strauss Theresa Tracy Robert LeFevre
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Nay:	None
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Abstain:	Edward Yung
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The motion carried.

**\*Approval of Bills for Payment**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that bills in the amount of \$15,590,442.96 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Financial Report – As of March 31, 2009**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending March 31, 2009 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Investment Report – As of March 31, 2009**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the investment report for the period ending March 31, 2009 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Student Activities Report – As of March 31, 2009**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the student activity, trust fund, and convenience fund report for the period ending March 31, 2009 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Variance Report – As of March 31, 2009**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the variance report for the period ending March 31, 2009 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Resolution Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the resolution authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2007 (Docket Nos. 07-25428.001-C-3; 07-24741.001-C-2 and 0724741.002-C-2; 07-25145.001-C-2; and 07-25099.001-C-2); and, further, authorize Franczek Radelet & Rose, as the Board of Education’s legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Building Construction Program – Renewal of Letter of Credit Extension**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approves renewal of letters of credit to the Village of Palatine in the amount of \$16,840 and \$19,167.83 subject to requirements for building on the subdivided property at 660 Benton in Palatine which includes Lot 1, 40 E. Michigan Avenue; and the lot at 992 Kenilworth in Palatine, respectively.

On which motion a roll call vote was held with the following results:

Aye: Lynn Davis  
George Brandt  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Class Ring Contracts**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the contracts for class ring sales for the class of 2011 with Jostens, Inc. for Palatine, William Fremd, James B. Conant, Schaumburg, and Hoffman Estates High Schools as recommended by the schools' selection committees.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Acceptance of Donations – Automobiles**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education formally accept the donations of a 2002 Buick Rendevous from James Aikens and a 1995 Ford Ranger from Joseph Cyganowski; further, that letters of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Board Member Expenses**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement as submitted.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

**\*Personnel Recommendations**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that personnel recommendations be accepted as presented.

Full Time Teacher Employment:

Ganas, Anthony; special education, Hoffman Estates High School  
 Hoeft, Scott; counselor, Hoffman Estates High School  
 Nagel, Cristina; English, William Fremd High School  
 O'Brien, Jeffrey; mathematics, Schaumburg High School  
 Syed, Sajida; counselor, Hoffman Estates High School

Support Staff New Hires:

Amelio, John; teacher assistant, Palatine High School  
 Thorp, April; teacher assistant, Hoffman Estates High School

Support Staff Departures:

Dose, Richard; bus driver, G. A. McElroy Administration Center

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Lynn Davis Anna Klimkowicz Debra Strauss Theresa Tracy Robert LeFevre
Nay:	None
Abstain:	Edward Yung

The motion carried.

**\*Bids for Consideration**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated April 30, 2009. (attached to official minutes):

- |  |              |
|--|--------------|
| 1. Athletic and physical education supplies for all schools – sixteen vendors                    | \$147,806.51 |
| 2. Sound system replacement for James B. Conant and Schaumburg High Schools – Newcastle Electric | \$62,990.00  |
| 3. Athletic and physical education equipment for all schools – five vendors                      | \$50,720.44  |
| 4. Music equipment for all school – eight vendors  | \$49,749.00  |
| 5. ID Supplies and lanyard for all locations – three vendors                                     | \$44,793.00  |

6.	Asbestos abatement for William Fremd High School – Champion Environmental	\$43,500.00
7.	Applied Technology equipment for Palatine, William Fremd, and Hoffman Estates High Schools – three vendors	\$17,931.00
8.	Science Equipment for all schools – six vendors	\$13,349.07
9.	Art equipment for all schools – two vendors	\$3,565.45
		<hr/>
	TOTAL:	\$434,404.47

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Edward Yung

The motion carried.

#### **Approval of Minutes – Regular Meeting of April 9, 2009**

Mrs. Klimkowicz made a motion, seconded by Mrs. Strauss, that the minutes of the regular meeting of April 9, 2009 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Theresa Tracy  
Robert LeFevre

Nay: None

Abstain: Debra Strauss  
Edward Yung

The motion carried.

### **Adoption of the 2008-2009 Amended Budget**

Mrs. Strauss made a motion, seconded by Mrs. Davis, that the Board of Education adopt the resolution to amend the budget of Township High School District 211 for the fiscal year beginning July 1, 2008 and ending June 30, 2009, and that the amended budget as presented for the fiscal year 2008-2009 be adopted. (Attached to the official minutes)

On which motion a roll call vote was held with the following results:

Aye: Lynn Davis  
Theresa Tracy  
Edward Yung  
Debra Strauss  
George Brandt  
Robert LeFevre

Nay: Anna Klimkowicz

The motion carried 6-1.

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education adopt the resolution to partially abate and transfer monies from the Working Cash Fund and Operations and Maintenance Fund to the Educational Fund and Capital Projects Fund as presented. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Theresa Tracy  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Edward Yung  
George Brandt  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **School Calendar for 2009-2010**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the rescheduling of the teacher institute day on Friday October 9, 2009 to Tuesday, October 13, 2009; further, that September 23, 2009; October 21, 2009; February 19, 2010; May 21, 2010; May 28, 2010; and June 4, 2010 as shortened days for in-service training of certified staff and special events. The motion passed unanimously.

### **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

### **Education Research Development/Legislative Report**

Mrs. Strauss reported on the recent activities of Ed-Red.

## **Proposed Illinois Association of School Boards**

Mrs. Klimkowitz made a motion, seconded by Mrs. Davis, that the Board allow Mrs. Klimkowitz to prepare a resolution to be presented to the IASB on information on awareness of the supportive role counselors play in K-12 schools to be brought before the IASB with the Board's approval in June.

Mrs. Klimkowitz will prepare a draft resolution for review for the May 14 Board of Education meeting and possible approval at the June 11 Board of Education meeting.

After discussion a roll call vote was held with the following results:

Aye:                               George Brandt  
  Debra Strauss  
  Anna Klimkowitz  
  Theresa Tracy  
  Edward Yung  
  Lynn Davis  
  Robert LeFevre

Nay:                                 None

The motion carried unanimously.

## **Announcements**

President LeFevre made the following announcements:

- |    |     |    |    |  |
|----|-----|----|----|--|
| A. | May | 12 | -- | Schaumburg High School Honors Convocation – 7:00 p.m.<br>– Mrs. Klimkowitz Attending                                     |
| B. |     | 12 | -- | Hoffman Estates High School Academic Scholar Dinner –<br>Villa Olivia Country Club – 6:30 p.m. – Mrs. Davis<br>Attending |
| C. |     | 13 | -- | James B. Conant High School Academic Awards Dinner –<br>Chandler's – 6:00 p.m. – Mrs. Davis Attending                    |
| D. |     | 14 | -- | Next Board of Education Meeting – 7:30 p.m.  |
| E. |     | 17 | -- | Student Building Construction Open Houses – 1:00 p.m. –<br>4:00 p.m.   |
| F. |     | 19 | -- | Hoffman Estates High School Honors Convocation –<br>7:30 p.m. – Mrs. Davis and Mrs. Klimkowitz Attending                 |
| G. |     | 20 | -- | Palatine High School Awards Night – 7:00 p.m.  |
| H. |     | 20 | -- | William Fremd High School Honors Convocation –<br>7:00 p.m.  |
| I. |     | 21 | -- | James B. Conant High School Honors Convocation –<br>7:30 p.m. – Mrs. Davis and Mrs. Klimkowitz Attending                 |
| J. |     | 26 | -- | District 211 Gifted Expo – James B. Conant High School –<br>7:00 p.m.  |
| K. |     | 27 | -- | Palatine High School Spring Sports Awards – 7:00 p.m.  |
| L. |     | 27 | -- | William Fremd High School Spring Sports Awards –<br>Dr. Robb Attending   |

- M. 27 -- James B. Conant High School Spring Sports Awards –  
7:00 p.m. – Mrs. Davis Attending
- N. 27 -- Schaumburg High School Spring Sports Awards –  
7:00 p.m. – Mr. LeFevre Attending

### **Closed Session**

Mrs. Strauss made a motion, seconded by Mr. Yung, that the Board of Education enter closed session to review closed session minutes and discussion of legal matters, employment/appointment matters, and collective negotiations.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Lynn Davis  
Anna Klimkowicz  
Debra Strauss  
Theresa Tracy  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 9:00 p.m. and resumed its meeting at 9:10 p.m.

### **Employment/Appointment Matters**

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that the Board of Education accept the retirement requests of Karen Atchison, Schaumburg High School (June 2011); Carlos Blanco, James B. Conant High School (December 2009); Carol Dering, James B. Conant High School (June 2012); Kathryn LaMantia, William Fremd High School (June 2012); David Nierenberg, Schaumburg High School (June 2012); Kathryn O'Dell, James B. Conant High School (June 2012); Anthony Romano, William Fremd High School (June 2012); James Rucks, Hoffman Estates High School (June 2011); and Joan Young, Schaumburg High School (June 2012); and

that employee #095986 be suspended for one day without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education; and

that employee #073456 be suspended for three days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Debra Strauss  
Theresa Tracy  
George Brandt  
Edward Yung  
Lynn Davis  
Anna Klimkowicz  
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Strauss made a motion, seconded by Mrs. Klimkowicz, that Colleen S. Little be appointed Program Administrator at District 211 Academy-North, effective July 1, 2009, at a net salary of \$98,848 with a gross salary of \$110,125.

On which motion a roll call vote was held with the following results:

Aye: Lynn Davis  
Theresa Tracy  
Edward Yung  
Debra Strauss  
Anna Klimkowicz  
George Brandt  
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Strauss, that, effective July 1, 2009, Julie Courtney-Nowak be appointed Director of Special Education for Township High School District 211 at a net salary of \$107,711 with a gross salary of \$120,000.

On which motion a roll call vote was held with the following results:

Aye: Theresa Tracy  
Anna Klimkowicz  
George Brandt  
Debra Strauss  
Lynn Davis  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 9:14 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211