

# **DRAFT**

## **Township High School District 211 Foundation**

### **2009-10 Innovation Grant Application Process**

#### **District 211 Foundation Mission**

The mission of the Township High School District 211 Foundation is to obtain and provide resources to enhance and enrich learning opportunities for the students, staff and school community of Township High School District 211.

#### **Purpose of Innovation Grant**

Innovation Grants are intended to develop ideas, programs or practices that are not normally funded from within the regular school budget. Grants will be awarded for innovative projects or programs that have the potential to impact student learning.

#### **Funding Time Periods**

The Foundation will fund each approved Innovation Grant on a one-time basis. However, Innovation Grant proposals which are larger in scope or duration may be resubmitted for reconsideration at a later date.

#### **Criteria for Evaluating the Innovation Grant Proposals:**

1. Project's benefit for students and/or school district.
2. Project is innovative or creative.
3. Project ideas are realistic.
4. Project ideas are educationally sound, based on best knowledge, practice or research.
5. Project goals and objectives are clearly stated and measurable.
6. Methods to be used are clearly described.
7. Application meets the deadline for submission.
8. Application is within the \$1,000 budget limitation.

#### **Application Process:**

The Innovation Grant Application template is available on the District 211 n-drive. **Please submit 10 copies of completed application and supporting documents to the District 211 Administrative Center District Office c/o Jim Fabbrini, Vice-Chair of the Foundation Projects Committee by Nov. 10, 2007.** Award notification will be made by January 15, 2010.

#### **Reporting Requirements:**

Innovation Grant recipients will submit a final written report (not to exceed 2 pages), within 4 weeks after the completion of the project, to the Foundation's Vice-Chair of Projects. Awarded projects are to be completed within 1 year of funding.

# Township High School District 211 Foundation

## INNOVATION GRANT APPLICATION FORM

Project Title: \_\_\_\_\_

Budget Request: \$\_\_\_\_\_ (Dollar amount requested)

Applicant's Name: \_\_\_\_\_

Building: \_\_\_\_\_ Position: \_\_\_\_\_

School Phone: \_\_\_\_\_

School Email: \_\_\_\_\_

Write a BRIEF description of your Innovation Grant Proposal:

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Building Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal # \_\_\_\_\_ (provided by Innovation Grant Selection Committee)

# **INNOVATION GRANT PROPOSAL**

**PLEASE RESPOND TO THE FOLLOWING QUESTIONS:**

1. What motivates you to submit this proposal? What is the goal of your project? (Cite evidence, from your department or school that demonstrates a need for this project.)
2. Who will benefit from this project? (Describe student selection process, data used to identify students for participation, number of students who will be invited to participate, and the length of time students will participate -- include starting and ending dates.)
3. Program details: What steps or activities are required to accomplish this project?
4. What resources will be needed for your project? Please itemize all costs.
5. What data will be gathered to monitor the effectiveness of the project?

Please attach any handouts that will help the review committee evaluate your proposal.

**Submit 10 copies of the District 211 Innovation Grant Application form to the District 211 Administrative Center District Office c/o Jim Fabbrini, Foundation Projects Committee Vice-Chair.**